

**Arizona Military Family Relief Fund Advisory Committee Meeting**

Arizona Department of Veterans' Service  
4141 N. Herrera Way, Phoenix, Arizona 85012  
September 20<sup>th</sup>, 2016 – 2:00 p.m.

**Committee Members Present**

Stanley Zeitz (Vice Chairman)  
Larry Struck  
Teresa Kolodny  
Carol Culbertson  
John Aldecoa  
Anthony Irby  
Thomas Troxell

**Committee Members Absent**

Robert Barnes, ADVS Deputy Director/Designee  
Paul Clark  
Randy Meyer (Chairman)  
Raphael Ahmed  
Kathy Pearce  
Martin Badegian

**MFRF Committee Staff**

Michelle Sullivan, ADVS/MFRF

Assistant Arizona Attorney General – Benjamin Norris

**CALL TO ORDER and APPROVAL OF MINUTES**

Vice Chairman Stanley Zeitz called the meeting to order at 2:15 p.m. Thomas Troxell moved to approve the draft minutes of the public meeting held on August 19th, 2016. Anthony Irby seconded and the motion carried unanimously.

**DISCLOSURE STATEMENT**

Vice Chairman Stanley Zeitz read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

**EXECUTIVE SESSION**

Vice Chairman Stanley Zeitz moved the meeting to executive session at 2:16 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

**APPLICATION RECOMMENDATIONS**

Vice Chairman Stanley Zeitz returned the meeting to public session at 3:15 p.m. to vote on applications.

1. **2013-07 C** Thomas Troxell moved to recommend application be approved for the requested rent and second mortgage subsequent upon receiving appropriate documentation and evidence regarding rent and second mortgage. Two voted Nay on second mortgage. Carol Culbertson seconded the motion, and the motion carried unanimously.
2. **2016-08 S** Anthony Irby moved to recommend application be approved as requested for assistance with three month's rent, auto payment, water, and adjusted payment assistance on electric only. The Committee recommends applicant submit updated utility bills. John Aldecoa seconded the motion, and the motion carried unanimously.
3. **2016-08 W** John Aldecoa moved to recommend application be approved as requested for three month's rent, auto insurance, auto payment, APS, and internet only. Thomas Troxell seconded the motion, and the motion carried unanimously.
4. **2016-08 B** Anthony Irby moved to recommend application be approved for additional assistance with auto payment and past due auto payment. Larry Struck recommend the applicant apply for CRSC to supplement his income. Larry Struck seconded the motion, and the motion carried unanimously.
5. **2016-08 Y** Thomas Troxell moved to recommend application be approved as requested for two months of rental assistance only. Teresa Kolodny requested to see income of significant other or paystub. Anthony Irby seconded the motion, and the motion carried unanimously.
6. **2016-08 H** Thomas Troxell moved to recommend application be approved for three month rent, utilities-electric and water, and auto payments on one vehicle. The Committee did not approve auto payments on newest vehicle, the 2016 Honda Pilot. The Committee recommends applicant seek financial counseling. Carol Culbertson seconded the motion, and the motion carried unanimously.
7. **2016-08 P TIP** John Aldecoa moved to recommend application be submitted and approved for participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. Larry Struck recommend applicant apply for hardship waiver for VA disability indebtedness. Larry Struck seconded the motion, and the motion carried unanimously.
8. **2016-08 V** Teresa Kolodny moved to recommend application be approve for three months mortgage, HOA, APS, water, electric, internet, dental insurance, auto insurance, and health insurance only. The Committee did not approve the legal fees and credit card. The Committee recommends applicant seek financial counseling. Anthony Irby seconded the motion, and the motion carried unanimously.
9. **2016-07 C** John Aldecoa moved to recommend application be approved as requested for one month auto payment, APS, and water. The Committee recommends applicant seek financial counseling. Anthony Irby seconded the motion, and the motion carried unanimously.
10. **2016-07 K** Larry Struck moved to recommend application be approved for past due rent, three months current rent, past due auto, and three months current auto for veteran only assistance and current rental agreement. The Committee requests documentation the applicant has submitted for a disability claim and has a documented combat hardship. Carol Culbertson seconded the motion, and the motion carried unanimously
11. **2016-08 J TIP** Thomas Troxell moved to recommend application be submitted and approved for participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. Anthony Irby seconded the motion, and the motion carried unanimously.
12. **2015-08 E TIP** Applicant was tabled at the August 16<sup>th</sup> 2016 meeting due to no supporting documents. John Aldecoa moved to recommend application be denied due to applicant did not

submit the requested documents. Carol Culbertson seconded the motion, and the motion carried unanimously.

## **MARKETING REPORTS**

Serving our Sister partnership with VA, VSO's, and AZDVS to provide volunteers for females needing and ally to guide female veterans in accessing services at the Phoenix VA Medical Center. Holiday Beauty Bash for Woman Veterans on November 19th at American Legion Post 1, pampering day for woman veterans.

## **CALL TO PUBLIC**

## **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

Carol Culbertson moved to adjourn the Advisory Committee meeting. Larry Struck seconded the motion and the motion carried unanimously meeting adjourned at 3:38pm.

The next Advisory Committee meeting is scheduled for Tuesday, October 18th, 2016 at 2:00 p.m. at the Arizona Department of Veteran Services.

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